

## **Materials Innovation and Recycling Authority**

100 Constitution Plaza

Hartford, Connecticut 06103

Telephone (860)757-7700 - Fax (860)757-7743

# **MEMORANDUM**

**TO:** MIRA Board of Directors

**FROM:** Moira Kenney HR Specialist/Board Administrator

**DATE:** July 28, 2014

**RE:** Notice of Special Telephonic Board Meeting

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There will be a Special Telephonic Meeting of the Materials Innovation and Recycling Authority Board of Directors on Wed., July 30, 2014, at 10:00 a.m. The meeting will be open to the public in the Board Room at 100 Constitution Plaza, Hartford, CT 06103.

The purpose of this meeting will be:

1. Board Action will be sought for the Resolution Regarding Materials Innovation and Recycling Authority Adopting an Amendment to Section 5.3.1 of the Authority's Procurement Policies and Procedures (Attachment 1).
2. Board Action will be sought for the Resolution Regarding Purchase of Jet Fuel for the South Meadows Jet Turbine Facility (Attachment 2).
3. Board Action will be sought for the Resolution Concerning Pollution Legal Liability Insurance (Attachment 3).
4. Executive Session held to discuss pending litigation, trade secrets, personnel matters, security matters, pending RFP's, and feasibility estimates and evaluations.

Please notify this office of your attendance at (860) 757-7787 at your earliest convenience.